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| **Attendees** |
| Peter Buzzetti, Mary Beer, Frederick Wille, JoAnn Fratarcangelo, Carl Blowers, Vickie Swinehart, Laura Rossman, Carol Ferratella, Diane Devlin, Deb Minor, Amy Miller, Edward Bronson, Dr. Timothy Ryan, Brian Hart, Vickie Swinehart, Diane Devlin, Anne Slack, Ronal McGreevy, David Andreine, Dr. Jon Sharza, Chris Brink, John Gould, Kenan Baldridge, Mary Sawall, Darlene Smith |
| Absent: |
| **Purpose of Meeting** |
| Review progress of organization operations |

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| **Key Points Discussed & Action Items** | | | | | |
| Agenda Item | | Discussion | Action Items | Owner | Status/Target Date |
| 1. | Welcome and Introductions |  | n/a | n/a | n/a |
| 2. | Consent Agenda |  | n/a | n/a | n/a |
| 3. |  |  |  |  |  |
| 4. |  |  |  |  |  |
| 5. |  |  |  |  |  |
| 6. |  |  |  |  |  |
| 7. |  |  |  |  |  |
| 8. |  |  |  |  |  |
| 8. |  |  |  |  |  |

Respectfully submitted,

Jackie Lyttle